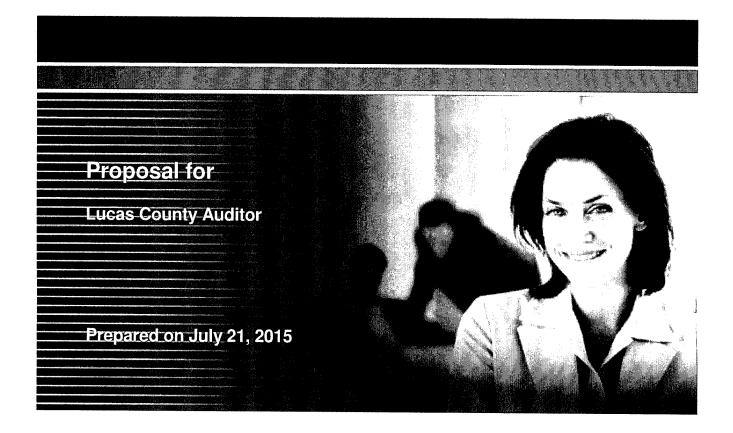# LUCAS COUNTY

Lucas County Information Services
Checklist for Hardware/Software/Services

Department: Real Estate

Requestor: Miranda Jarouche

Funding Account & Description 2030 0170 530100

Req. Date: July 21, 2015

Type of Request (check all that apply):

[X] HW   [ ] SW   [ ] Services/New

[X] Purchase   [ ] Lease   [ ] Subscription

Vendor: MTB

[ ] State Term Contract   ID

[ ] Services/Support Renewal Original Purchase Date

Description or Nature of Request and for whom this is intended: Real Estate is requesting to purchase a Ricoh Aficio MP 301SPF to be used at Road Shows.

Hdw/SW/Service Item Descr	Quote #	Wrnty Term	Qty	Unit Cost	Support Cost	Total Cost
Ricoh Aficio MP 301SPF	July 21, 2015		1	$ 1,625.00	$ 0.00	$ 1,625.00
			0	$ 0.00	$ 0.00	$ 0.00
			0	$ 0.00	$ 0.00	$ 0.00
			0	$ 0.00	$ 0.00	$ 0.00
			0	$ 0.00	$ 0.00	$ 0.00
			0	$ 0.00	$ 0.00	$ 0.00
			0	$ 0.00	$ 0.00	$ 0.00
			0	$ 0.00	$ 0.00	$ 0.00
			0	$ 0.00	$ 0.00	$ 0.00
			0	$ 0.00	$ 0.00	$ 0.00
			0	$ 0.00	$ 0.00	$ 0.00

Total Request $ 1,625.00

Planned Location: Other

If Other please specify: Road Shows

Network Connection Required? ☐ Yes ☒ No ☐ N/A

LCIS installation assistance needed? ☒ Yes ☐ No Date:

LCIS on-going support required? ☒ Yes ☐ No ☐ N/A

ITB or RFP completed? ☐ Yes ☐ No ☒ N/A

LCIS Management review completed? ☒ Yes ☐ No Will not connect to LC network Exclusion

DP Board Approved? ☐ Yes ☒ No Standard printer Exclusion

DP Board Date of Approval:

Business Reason or Justification:

Printer/Copier is required for Road Shows.

Comments:

Reviewed and prepared by Jeremy Burnat.
Reviewed and approved by Jason Gears.

LCIS Approver Name Jason A. Gears

LCIS Approver Signature _(signature)_

Date 7/21/2015

MT Business
Technologies, Inc.

Proposal for

Lucas County Auditor

Prepared on July 21, 2015

Proposal prepared for Lucas County Auditor
on Tuesday, July 21, 2015

Equipment Detail

Ricoh Aficio MP 301SPF – 31 page per minute b&w system
Mainframe includes Legal Size Platen, 250 Sheet Paper Tray, 100 Sheet Bypass Tray, 1 GB RAM Memory and 50 Sheet ARDF, Copy, Scan, Print, G3 Fax capabilities and true Adobe PostScript3.
Accessories: IEEE 802.11a/b/g Wireless Interface

Installation & Training

Installation Charges (Includes Installed Accessories)	Included
System Training	Included

Maintenance Terms

Service Agreement	Term	Cost
Black & White -10,000 Pages	Annual	$250.00 overage $0.02/page

MT Business Technologies, Inc.'s exclusive Quality Standard Maintenance Program includes all service, all parts and all supplies (except paper and staples) that are needed to make impressions. You never pay extra for toner or developer. You will also receive our exclusive "Performance Guarantee".

Financing Terms

Option	Payment
Purchase	$1625.00